

Terms and Conditions for Individual Instrumental/ Vocal Tuition

1. The contract for lessons is made between the peripatetic teacher and parents/guardians. The school acts as a facilitator only. As such, payment is made directly to the individual teacher. The rate is £20.00 per half hour lesson from September 2019. The peripatetic teacher will invoice the parents directly and we respectfully request that these are settled by return. Please complete contact details on the Google form for purposes of invoicing and communication. These will only be passed to the relevant teacher.
2. Lessons will be timetabled by the Director of Music on a rotation basis – lessons cannot, unfortunately, be at fixed times.
3. Six weeks' notice to discontinue lessons must be given in writing to the instrumental teacher (for contractual purposes) and to the Director of Music (for organisational purposes). Failing this, a half term's fees (six lessons of fees) will be payable in lieu of notice. This does not include weeks which fall over a school holiday, except at the end of the academic year for which notice must be given by the last day of the school year in July.
4. It is the responsibility of the pupil to practise regularly, bring all relevant music and instruments to every lesson and to arrive promptly - any loss of lesson time due to lack of punctuality or forgetfulness will not, unfortunately, be made up by the teacher. Times of lessons are posted in the Music Room corridor and in the back of the pupil's Prep Diary or practise book.
5. All music and instrument cases must be named.
6. If a pupil is absent due to a school arranged visit, the peripatetic teacher will either make alternative arrangements or carry the lesson over into the following term. All other absences parent-initiated or pupil illness will **not** require the teacher to make up the lesson.
7. Lessons missed due to absences by the peripatetic teacher will be made up or carried over into the following term.

Commented [GD1]: Do you need to stipulate that any time lost due to lack of punctuality or forgetfulness will not be made up?